

MINUTES OF THE MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SOUTH HOLLAND, ILLINOIS, COUNTY OF COOK
HELD ON December 10, 2024, 8:00 P.M.

Administrative Staff Present: Mr. Shawn Staples, Police Chief; Mr. Brian Kolosh, Fire Chief; Mr. Ed Stewart, Director Recreational Services; Mr. Michael Cramer, Director Public Works; Mr. Travis Bandstra, Director Community Development; Mr. Tim Lapp, Village Attorney; Mr. John Hilsen, Village Engineer; Ms. Pat Mahon, Deputy Village Administrator; Mr. Dillion Herman, Village Treasurer; Ms. Julia Huisman, Public Relations and Marketing Manager; Mr. Will Neibert, Assistant to Village Administrator

Absent: Mr. J Wynsma, Village Administrator

President De Graff called the meeting to order, and Clerk Penman called the roll.

Present: Trustees Larry De Young, Vickie Perkins, Cindy Nylen, Andrew Johnson and Prince Reed

Absent with Notice: Trustee John Russell

Pastor Jim Oord from First Reformed Church opened our meeting with a prayer. President De Graff thanked Pastor Oord.

Minutes

Trustee Nylen moved that the reading of the **Minutes of the November 12, 2024**, meeting be dispensed with, copies thereof having been distributed to each trustee, and the **Minutes** as presented be approved. Trustee Perkins seconded the motion.

Roll Call: Ayes: Trustees Nylen, Perkins, De Young, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Resident Comments

The owner of a car wash asked for clarity regarding violations that his business has received for practices that other businesses seem to be allowed to do. President De Graff assured him that we certainly don't want to show any partiality. We want consistency in our code enforcement. Director Bandstra was asked to meet with the business owner after this meeting to get more details and rectify the concerns.

Engineer's Report

Mr. Hilsen had one item this evening, Award of Bid Packages BP 01 through BP 05, BP 07 through BP10, BP12 through BP17, and BP 19 through BP20 for Fire Station 1. All bids listed have been reviewed and approved and are for the most responsive and responsible bidder and are currently recommended for award. Trustee Johnson moved to approve the award the bids as presented. Trustee Reed seconded the motion.

Bid Pkg	Scope	Contractor	Previous Awarded	Under Review/Rebid	Recommended for Award
BP 001	Site Infrastructure	Arriba Construction & Supply			\$ 82,182.00
BP 002	Excavation	Roy Zenere Trucking & Excavating			\$129,277.00
BP 003	Poured in Place Concrete	Ipema Concrete Construction			\$88,995.00
BP 004	Masonry	Joe's Masonry			\$257,000.00
BP 005	Structural Steel	Mechanical & Industrial			\$93,630.00
BP 007	Architectural Millwork	Knudsen Construction			\$41,284.00
BP 008-1	Specialties-Signage	Roeda Signs			\$12,123.00
BP 008-2	Specialties- Toilet Accessories	Carney & Company			\$5,950.00
BP 009	Roofing & Sheet Metal	Seal Tight Exteriors			\$109,900.00
BP 010	Doors/Frames & Entrances	J & L Doors			\$82,720.00
BP 012	Aluminum Storefront & Entrances	Replacement Window Systems			\$70,575.00
BP 013	Ceramic Tile, Resilient Floors- Carpet	Pinnacle Flooring Co.			\$66,000.00
BP 014	Acoustical Ceilings	By Owner			\$0.00
BP 015	Painting	By Owner			\$0.00
BP 017	Plumbing	Reichelt Plumbing			\$175,000.00
BP 019	Electrical & Low Voltage	Boss Electric			\$475,000.00
BP 020	Paving & Site Concrete	Gallagher Asphalt			\$229,810.00
TOTAL					\$1,919,446.00

Roll Call: Ayes: Trustees Johnson, Reed, De Young, Perkins and Nylen

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Attorney's Report

Mr. Lapp presented a **Consent Agenda** containing six item:

- a. Ordinance 2024-49: Conditional Use Permit – Lana Auto Sales - 16800 State Street
- b. Annual Levy Ordinance

- c. Annual Tax Abatement Resolutions
- d. Resolution Authorizing the Sale of Property - 15502 Elm Street
- e. Resolution Authorizing Class 6B SER for Hyspan Precision Products – 17100 & Wallace Avenue
- f. Resolution Authorizing the Execution of Collective Bargaining Agreement with AFSCME, Council 31

President De Graff asked the Trustees if there were any items, they wish to have removed from the Consent Agenda, if not, is there a motion to approve. Trustee Reed moved to approve the **Consent Agenda** as presented. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Reed, Johnson, De Young, Perkins and Nylen

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

President De Graff noted that this is the Village's first Class 6B SER (Sustainable Emergency Relief). President De Graff also took a moment to acknowledge Pat Mahon and the team for their great work worked on the Collective Bargaining Agreement.

Community Development

Trustee DeYoung shared that we had 122 building permits last month, with a valuation of \$2,429,916.67, bring the total valuation for the year to over \$26,000,000.

Parks and Recreation

Trustee Perkins shared that Breakfast with the Elves will take place on Saturday December 14th from 10am to 12 noon at the Heritage House. The day will feature breakfast, ornament and cookie decorating and Holiday pictures with the Elves. Limited spaces are available and pre-registration is also required.

Our Senior Holiday Luncheon will take place on Friday December 20th at the Community Center from 12pm to 2pm. Seniors will enjoy a holiday themed lunch, raffles and Christmas sing-a-longs to usher in the Holiday season. Pre-registration is required.

Winter/ Spring program registration will begin on Monday December 23rd at 9am for South Holland residents only. Online and non-resident registration will begin on Tuesday January 2nd at 7am. Proof of residency is required for all resident registration.

We are transitioning to a new and improved membership system called SmartRec. If you are a current fitness center member, please visit the community center to switch your membership over to this new system by December 31st. By doing so, you will receive \$10 off your next month's membership, a chance to win prizes, gift cards, community center apparel, exciting electronics and more!

We will begin accepting Park Permits for the 2025 calendar year on Tuesday January 2nd at 9am. Residents are encouraged to come in early to secure their favorite location for their summer family gatherings.

Community Life

Trustee Nylen shared that the South Holland Ministerial Association and the Village of South Holland invite you to attend the annual **Martin Luther King Tribute** on January 18, 10am, at Spirit of God Fellowship Church. This powerful event features music, performing arts, and a powerful message. Light refreshments will be served following the service. All are welcome to attend this free event!

Finance

In Trustee Russell's absence, Trustee De Young moved for **Approval of payments of vouchers as listed on Registers Nos. 188, 189 and 190 for a total of \$5,419,208.00** covering day-to-day operations, vendor payments and payroll. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees De Young, Johnson, Perkins, Nylen and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Public Safety

Trustee Johnson shared that on behalf of the South Holland Police Department, we encourage everyone to drink responsibly this holiday season. A mission of the South Holland Police Department is to assure the safety of the public by monitoring the Village for impaired drivers. You might have heard the expression "know your limits". Whether you drink regularly or not, check in with yourself periodically to register how you feel. If you think you have had too much to drink, ask a trusted friend to help you get water or get home safely.

Pace buses will also be offering free rides from 10 p.m. Wednesday until 4 a.m. this New Year's Eve. Passengers are asked to review Pace's New Year's Day holiday schedule before traveling. Remember, if someone offers you a drink, you can always say no.

Public Works

Trustee Reed had no report this evening, but he took a moment to acknowledge the work of Public Works in the success of the Winter Wonderland. His acknowledgement was followed by a wave of kudos from President DeGraff and each of the Trustees for the contributions of every department involved in another very beautiful, very successful Winter Wonderland.

As we end this year, President De Graff shared words of thanks and appreciation, stating that we have the best team and best Board ever. Twenty-twenty four has been a great year, due to all of you and some absolute great work. Let's keep it up, let's keep raising the bar and let's keep having fun in 2025.

There being no additional business to come before the President and Board of Trustees, Trustee Reed moved that this meeting adjourn. Trustee Johnson seconded the motion. Ayes all on the roll. Meeting adjourned. Next regular meeting of the President and the Board of Trustees will be held on Tuesday, January 14, 2025, at 8:00 PM, in the Council Room of the Municipal Building, County of Cook, South Holland, Illinois.

Approved by:

President


Sallie D. Penman, Clerk