

MINUTES OF THE MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SOUTH HOLLAND, ILLINOIS, COUNTY OF COOK
HELD ON January 14, 2025, 8:00 P.M.

Administrative Staff Present: Mr. Shawn Staples, Police Chief; Mr. Brian Kolosh, Fire Chief; Mr. Ed Stewart, Director Recreational Services; Mr. Michael Cramer, Director Public Works; Mr. Travis Bandstra, Director Community Development; Mr. Tim Lapp, Village Attorney; Mr. John Hilsen, Village Engineer; Ms. Pat Mahon, Deputy Village Administrator; Mr. Dillion Herman, Village Treasurer; Mr. Will Neibert, Assistant to Village Administrator

Absent: Mr. J Wynsma, Village Administrator; Ms. Julia Huisman, Public Relations and Marketing Manager

President De Graff called the meeting to order, and Clerk Penman called the roll.

Present: Trustees Larry De Young, Vickie Perkins, Cindy Nylen, John Russell and Andrew Johnson

Absent with Notice: Trustee Prince Reed

Pastor Darryl Dozier from Power & Light Church opened our meeting with a prayer. President De Graff thanked Pastor Dozier.

Minutes

Trustee Nylen moved that the reading of the **Minutes of the December 10, 2024**, meeting be dispensed with, copies thereof having been distributed to each trustee, and the **Minutes** as presented be approved. Trustee Perkins seconded the motion.

Roll Call: Ayes: Trustees Nylen, Perkins, De Young, Russell and Johnson

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Resident Comments

A resident asked for an update on possible help for South Holland residents with property taxes. President De Graff reminded her that the issue is not a South Holland problem, but rather a problem with the way public education is funded in the State of Illinois. He shared that there is a group of legislators who understand the need to address the school funding problem. Unfortunately, there isn't much more to share at this time. Ms. Mahon added that some residents have been successful with the appeal process. The appeal process is closed at this time, however we will notify residents when the window opens again.

Engineer's Report

Mr. Hilsen had two items this evening. **The first item was a MFT Resolution – 2025 Street Resurfacing Program.** This Resolution designates Motor Fuel Tax Funds for the resurfacing of portions of 8 streets; Prairie Ave from 162nd St to 160th Pl, 160th Pl from Prairie Ave to Michigan Ave, 161st Place/Wabash Ave from Prairie Ave to 160th Pl, 170th Pl from Cornell Ave to Everett Ave, 172nd St from 172nd St to Volbrecht Rd, Cornell Ave from 172nd St to 170th Pl, Cregier Ave from 172nd St to 170th St and Everett Ave from 172nd St to 170th St, for a total of 1.3 miles of roadway. The budget is not to exceed \$750,000 and shall consist of preliminary /design Engineering, Construction Engineering/Observation, Material Testing, and Construction Costs for a project that includes full-width grinding, paving with HMA surface course and leveling binder, curb and gutter removal and replacement, sidewalk removal and replacement, pavement patching, utility structure adjustments, and all appurtenant work as directed by the Engineer. Trustee Russell moved to approve the **Resolution** as presented. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees: Russell, Johnson, De Young, Perkins and Nylen

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

The second item was **award of Bid Packages BP 06, BP 011 and BP 018 for Fire Station 1.** All bids listed have been reviewed and approved and are for the most responsive and responsible bidder and are currently recommended for award. Trustee Johnson moved to approve the award the bids as presented. Trustee Russell seconded the motion.

Bid Pkg	Scope	Contractor	Previous Awarded	Under Review/Rebid	Recommended for Award
BP 006	Carpentry General Trades	Knudsen Construction			\$ 267,698.00
BP 011	Colling Overhead Door	Boss Door Company, Inc.			\$ 5,526.00
BP 018	Mechanical	Amber Mechanical, Inc			\$ 523,700.00
TOTAL					\$ 796,924.00

Roll Call: Ayes: Trustees Johnson, Russell, De Young, Perkins and Nylen

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Attorney's Report

Mr. Lapp presented a **Consent Agenda** containing ten item:

- a. Ordinance 2025-1: Conditional Use - 16200 State St.
- b. Ordinance 2025-5: Plat of Resubdivision for 750 W. 172nd Street
- c. Ordinance 2025-4: Zoning Map Amendment at 750 W. 172nd Street
- d. Ordinance 2025-3: Zoning Text Amendment 710-750 W. 172nd Street
- e. Ordinance 2025-2: Conditional Use 710-750 W. 172nd Street
- f. Ordinance 2025-7: Amending Sign Permit Fees in Appendix C, "Fee Schedules"
- g. Ordinance 2025-8: Amending Zoning Petition Fees
- h. Ordinance 2025-9: Reducing Water Bill Late Fees, Chapter 21
- i. Ordinance 2025-10: Liquor License – _Continental Pancake House
- j. Resolution for Facade Improvement Grant Fund Reimbursement: Stanfa Auto at 16220 Prince Dr.

President De Graff asked the Trustees if there were any items, they wish to have removed from the Consent Agenda, if not, is there a motion to approve. Trustee De Young moved to approve the **Consent Agenda** as presented. Trustee Nylen seconded the motion.

Roll Call: Ayes: Trustees De Young, Nylen, Perkins, Russell and Johnson

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Community Development

Trustee DeYoung shared that we had 77 building permits last month, with a valuation of \$2,443,513.16, bringing the total valuation for 2024 to over \$29,000,000 of permits. Included in the permits were a couple from Jake Ter Harr - \$99,000 roofing for the State Street building and \$87,000 roofing for the South Park Building.

Parks and Recreation

Trustee Perkins shared that registration is now available for our **Winter/ Spring program offerings**. Many of your favorite classes are still available. Don't delay, sign up today.

New program offerings include Bounce and Burn Trampoline for Adults, Bounce and Burn Trampoline for Seniors, Dance Aerobics, NFL Flag Football, and Instructional Pickleball.

Please remember that you can sign up and register for all programs at the Community Center or online at southholland.org.

Community Life

Trustee Nylen shared that The South Holland Ministerial Association and the Village of South Holland invite you to attend the annual **Martin Luther King Tribute** this Saturday, January 18, beginning at 10am at Spirit of God Fellowship Church. This event features music, performing arts, and a powerful message. Light refreshments will be served following the service, and T-shirts will be available for purchase, with all proceeds benefitting the South Holland Ministerial Association. All are welcome to attend this free event.

The Village encourages all South Holland residents and business owners to sign up for **Smart911** Emergency Alerts. With it, we have the ability to send alerts via text, voice message and/or email about weather events, major road closures, and other emergencies within the Village. For more information and to sign up for the alerts, visit southholland.org/smart911.

Finance

Trustee Russell moved for **Approval of payments of vouchers as listed on Registers Nos. 191, 192 and 193 for a total of \$6,828,533.18** covering day-to-day operations, vendor payments and payroll. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Russell, Johnson, De Young, Perkins, and Nylen

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Public Safety

Trustee Johnson shared that as you warm your vehicles during the winter months, please use the following crime prevention tips: 1) Do not store important or valuable information in your vehicle, such as, work ID's, driver licenses, 2) Keep all valuables out of plain sight if they must remain in the vehicle, 3) Make sure to lock your doors, and 4) Never leave a firearm in the vehicle.

Always remember, if you See Something, Say Something. Go to southholland.org to report anonymous tips, receive alerts, access information and much more.

Public Works

There was no report given in Trustee Reed's absence.

President De Graff noted that this is the first meeting of the calendar year. We finished 2024 in a very successful way and we're looking forward to 2025. The state of the village is excellent. We have never had a better team, in terms of the Board, the Administration and the Leadership. Thank you to everyone for the success we experienced in 2024 and we look forward to 2025 in a big way.

There being no additional business to come before the President and Board of Trustees, Trustee Nysten moved that this meeting adjourn. Trustee Perkins seconded the motion. Ayes all on the roll. Meeting adjourned. Next regular meeting of the President and the Board of Trustees will be held on Tuesday, February 11, 2025, at 8:00 PM, in the Council Room of the Municipal Building, County of Cook, South Holland, Illinois.


Sallie D. Penman, Clerk

Approved by:


President