

MINUTES OF THE MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SOUTH HOLLAND, ILLINOIS, COUNTY OF COOK
HELD ON August 12, 2025, 8:00 P.M.

Administrative Staff Present: Mr. Shawn Staples, Police Chief; Mr. Ed Stewart, Director Recreational Services; Mr. Michael Cramer, Director Public Works; Mr. Travis Bandstra, Director Community Development; Mr. Scott Dilner for Mr. Tim Lapp, Village Attorney; Mr. John Hilsen, Village Engineer; Mr. J Wynsma, Village Administrator; Ms. Pat Mahon, Deputy Village Administrator

Absent: Mr. Brian Kolosh, Fire Chief; Mr. Tim Lapp, Village Attorney; Ms. Julia Huisman, Director of Communications; Mr. Dillion Herman, Village Treasurer and Mr. Will Neibert, Assistant to Village Administrator

President De Graff called the meeting to order, and Clerk Penman called the roll.

Present: Trustees Larry De Young, Vickie Perkins, Cindy Nylén, John Russell, Andrew Johnson and Prince Reed

Pastor Pete Tassio of Kings Community Church opened our meeting with a prayer. President De Graff thanked Pastor Tassio.

Minutes

Trustee Nylén moved that the reading of the **Minutes of the July 8, 2025**, meeting be dispensed with, copies thereof having been distributed to each trustee, and the **Minutes** as presented be approved. Trustee Perkins seconded the motion.

Roll Call: Ayes: Trustees Nylén, Perkins, De Young, Russell, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Resident Comments

A resident shared that she was having a problem with her neighbor's bushes growing through her fence. She sought assistance from the Village. The situation was investigated promptly however, she is concerned because she was not given the status of the situation until she did a follow-up with the Village. Director Bandstra explained that when someone files a complaint and ask for an update, they are contacted with an update, but if they do not ask for an update, we don't bother them. He apologized for the miscommunication.

Engineer's Report

Mr. Hilsen presented two items this evening. The first was the **annual Motor Fuel Tax Resolution**, authorizing the use of MFT funds for routine maintenance expenses. Eligible expenses include electrical costs, traffic signal maintenance, snow and ice control (salt), concrete repairs, asphalt patching, pavement markings, and crack sealing for May 1, 2025 to April 30, 2026. The budget for these activities shall not exceed \$305,000. Trustee Reed moved to approve the **Resolution** as presented. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Reed, Johnson, De Young, Perkins, Nylén and Russell

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

The second item was a **Resolution for the 2025 Sanitary Sewer CCTV Contract**, to be covered with Sewer Funds. Four bids were received and reviewed. The recommendation is that the contract be awarded to the lower responsive bidder National Power Rodding Corp in the amount of Seventy-Four Thousand, Nine Hundred Dollars and Zero Cents (\$74,900.00). Trustee Reed moved to approve the MFT **Resolution** as presented. Trustee Johnson second the motion.

The following bids were received:

Bidder	Bid Price
National Power Rodding Corp. (Chicago, IL)	\$74,900.00
Hoerr Construction Company, Inc (Goodfield, IL)	\$81,900.00
Duke's Root Control, Inc (Elgin, IL)	\$109,450.00
Sheridan Plumbing & Sewer, Inc (Bedford Park, IL)	\$199,250.00
<i>Engineer's Estimate</i>	<i>\$110,580.00</i>

Roll Call: Ayes: Trustees Reed, Johnson, De Young, Perkins, Nylén, and Russell

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Attorney's Report

Mr. Dilner presented a **Consent Agenda** containing six items:

- a. Resolution Authorizing Property Purchase – 210 W 155th Street
- b. Ordinance 2025-37 Exempting Homes in Non-Residential Zoning Districts from the Rental Density Ordinance
- c. Ordinance #2025- Amending Home Day Care Licensing Requirements
- d. Resolution Authorizing Acceptance of Donated Residential Lot – 14908 Perry Avenue
- e. Resolution to Convey 5' strip for homeowner sidewalk – 17300 South Park
- f. Resolution Authorizing the Village to Enter into a Disaster Response and Recovery Fund Agreement with Cook County

President De Graff asked the Trustees if there were any items, they wish to have removed from the Consent Agenda, if not, is there a motion to approve. Trustee Reed moved to approve the **Consent Agenda** as presented. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Reed, Johnson, De Young, Perkins, Nylen and Russell

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

President De Graff added a word of thanks to our department heads and the people who tracked the disaster dollars. Over \$263,000 reimbursement funds from Cook County is fantastic. This was good work by our team to keep track of that kind of recovery.

Community Development

Trustee DeYoung shared that we had 132 building permits last month, with a valuation of just over \$6,011,000. Included in the permits were Quik Trip - \$4,300,000 for new structure; 452 E. 162nd Babatunde Adeosun - \$100,000 for remodel.

Parks and Recreation

Trustee Perkins shared that the **Community Center is celebrating 25 incredible years of service** to our residents. Join us August 16, from 12pm to 3pm for a special anniversary celebration filled with delicious food, music, games and activities for the whole family. Come honor the past, celebrate the present, and look forward to the future, together as a community.

Recreational services will be hosting **Family Field Day** on Saturday August 23rd from 12pm to 4pm at Veterans Park. Family Field Day is packed with fun games, and team activities for the entire family. Come out and connect with the SHRS staff and learn more about the programs and activities that we have to offer.

All seniors are invited to join us for a **trip to Shipshewana, Indiana** on Tuesday September 16th. Enjoy a day of shopping, sightseeing, dining, and fun. The bus will leave the Community Center at 730am and return at approximately 6pm. The cost of the trip is \$25 per person.

Registration for **Fall programs** will begin on Monday August 18th at 9am for South Holland residents only. Online and non-resident registration will begin on Monday August 25th at 7am. Proof of residency is required for all resident registration.

Community Life

Trustee Nylen shared that the **Education Commission is having their Parent Connect event** on Thursday, August 14, 6-8 pm at the South Holland Community Center.

After being rained out in July, **Cruise Night** has been rescheduled for Saturday, August 23 from 4-8pm. Stroll South Park Avenue to view classic, custom and antique vehicles. There will also be live music, food vendors, and gas card giveaways. This event is free for all car owners and spectators.

The annual **Fun Run 5K** is coming up on Saturday, September 20. At this fun and festive run/walk, participants are encouraged to wear costumes and accessories, and there will be entertaining surprises along the course. Register by July 31st to guarantee your T-shirt size and to get an early registration discount. For more information and to register, visit southholland.org.

The South Holland Historical Society is hosting its annual **Heritage Fest** on Labor Day, September 1, at Paarlberg Park. The event celebrates local history and heritage, with crafters, woodworking, line dancing, food vendors, and performances by the South Holland Municipal Band and Master Chorale.

Finance

Trustee Russell moved for **Approval of payments of vouchers as listed on Register Nos. 212, 213, 214 and 215 for a total of \$8,320,488.34** covering day-to-day operations, vendor payments and payroll. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Russell, Johnson, De Young, Perkins, Nylen and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Public Safety

Trustee Johnson had no report this evening.

Public Works

Trustee Reed had no official report this evening, however he took a moment to acknowledge the great job that has been done with the concerts in the park. The concerts have been well received by the residents. President De Graff added that the coordination between departments has been great. We have the best team in the world.

There being no additional business to come before the President and Board of Trustees, Trustee Nylen moved that this meeting adjourn. Trustee Perkins seconded the motion. Ayes all on the roll. Meeting adjourned. Next regular meeting of the President and the Board of Trustees will be held on Tuesday, September 9, 2025, at 8:00 PM, in the Council Room of the Municipal Building, County of Cook, South Holland, Illinois.

Sallie D. Penman, Clerk

Approved by:

President