

MINUTES OF THE MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SOUTH HOLLAND, ILLINOIS, COUNTY OF COOK
HELD ON July 8, 2025, 8:00 P.M.

Administrative Staff Present: Mr. Shawn Staples, Police Chief; Mr. Brian Kolosh, Fire Chief ; Mr. Ed Stewart, Director Recreational Services; Mr. Michael Cramer, Director Public Works; Mr. Travis Bandstra, Director Community Development; Mr. Tim Lapp, Village Attorney; Mr. J Wynsma, Village Administrator; Ms. Pat Mahon, Deputy Village Administrator; Mr. Dillion Herman, Village Treasurer and Mr. Will Neibert, Assistant to Village Administrator

Absent: Mr. John Hilsen, Village Engineer; Ms. Julia Huisman, Director of Communications

President De Graff called the meeting to order, and Clerk Penman called the roll.

Present: Trustees Larry De Young, Vickie Perkins, Cindy Nylen, John Russell and Andrew Johnson

Absent with Notice: Trustee Prince Reed

Elder Meloney Eddmonds of Power and Light Church opened our meeting with a prayer. President De Graff thanked Elder Eddmonds.

Minutes

Trustee Nylen moved that the reading of the **Minutes of the June 10, 2025**, meeting be dispensed with, copies thereof having been distributed to each trustee, and the **Minutes** as presented be approved. Trustee Perkins seconded the motion.

Roll Call: Ayes: Trustees Nylen, Perkins, De Young, Russell and Johnson

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Resident Comments

A resident asked for clarity regarding a property on 173rd street. Mr. Lapp explained that there were a few issues with the property and the owner decided to deed the property over to the Village. More about this property will be shared during the attorney's report.

A resident asked for clarity regarding the requirements for a permit, more specifically, whether a building permit was needed to do lawn service work. Mr. Bandstra explained that building permits were not needed for normal lawn service work, however a permit would be needed for tree removal.

Engineer's Report

No report was given in Mr. Hilsen's absence.

Attorney's Report

Mr. Lapp presented a **Consent Agenda** containing five items:

- a. Thorn Ditch Mitigation Project – IGA Amendment
- b. Thorn Ditch Mitigation Project – Contract Award
- c. Ordinance 2025-33 Fire Prevention and Protection – Above Ground Fuel Tanks
- d. Ordinance 2025-34 Immediate Family Rental Unit Registration Requirements
- e. Resolution to Transfer Property at 17300 S Park Avenue – Quik Lube

President De Graff asked the Trustees if there were any items, they wish to have removed from the Consent Agenda, if not, is there a motion to approve. Trustee Nylen moved to approve the **Consent Agenda** as presented. Trustee De Young seconded the motion.

Trustee Johnson asked for clarity regarding the Thorn Ditch Mitigation Project contract. This was approved for \$8,300,000 but this is for \$5,800,000. Mr. Lapp explained that the contract would be adjusted down. President De Graff added that with the Intergovernmental Agreement with MWRD, the Village would be reimbursed for up to \$5,860,000 in construction cost. The Village and MWRD have agreed to reduce the scope of the improvement to eliminate Culvert #1, which will allow the project to be constructed within the upper limit of the MWRD Construction Cost Share. The Village can resubmit Culvert #1 for future MWRD funding request and replace that culvert when additional funding becomes available.

Roll Call: Ayes: Trustees Russell, Nylen, De Young, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Community Development

Trustee DeYoung shared that we had 154 building permits last month, with a valuation of just under \$4,000,000.

Included in the permits were 514 E. 162nd - \$4,000 for Fire Suppression; 750 W. 172nd - \$2,000,000 for Sitework; South Suburban College - \$16,500 for New Scoreboard; Miniart - \$105,000 for paving.

Parks and Recreation

Trustee Perkins shared that during the month of July, Recreational Services in conjunction with School Districts 150 and 151 will be hosting “**Teen Days in the Park**”. Teen days will take place at Veterans Park on Tuesdays and Thursdays from 5:30pm to 7:30pm for ages 13 to 18. During our gatherings there will be various outdoor activities, games and food. All participants will be required to check in upon arrival at the park.

Our **5th annual MLB Pitch, Hit and Run** will take place on Saturday July 26 at Veterans Park from 10am to 2pm. There will be a baseball and softball division for players 7 to 14 years of age. Pitch, Hit and Run provides kids with an opportunity to participate in a competition that recognizes individual excellence in core baseball and softball skills.

On Saturday August 9th we will be hosting our **4th Annual Steppin’ and Line Dancing** event at Veterans Park from 12pm to 7pm. The day will feature various Chicagoland DJ’s playing the latest songs and line dances for participants to show off their dance moves. Steppin’ and line dancing instruction will also be provided.

Community Life

Trustee Nylen began with a thank you to everyone involved in another successful July 4th celebration.

Trustee Nylen shared that the next installment of our **Concert in the Park** series is on July 18, 7pm at Veterans Park, featuring the band Party Foul, which plays a variety of upbeat cover hits. Because this is the “family” concert in our Faith, Family, Future series, this concert is free for all attendees. We do ask that you register for your free ticket at southholland.org.

Our **Cruise Night** is back on Saturday, July 26 from 4-8pm. Stroll South Park Avenue to view classic, custom and antique vehicles. There will also be live music, food vendors, and gas card giveaways. This event is free for all car owners and spectators.

The annual **Fun Run 5K** is coming up on Saturday, September 20. At this fun and festive run/walk, participants are encouraged to wear costumes and accessories, and there will be entertaining surprises along the course. Register by July 31st to guarantee your T-shirt size and to get an early registration discount. For more information and to register, visit southholland.org.

Finance

Trustee Russell moved for **Approval of payments of vouchers as listed on Register Nos. 211 for a total of \$895,742.40** covering day-to-day operations, vendor payments and payroll. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Russell, Johnson, De Young, Perkins and Nylen

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Public Safety

Trustee Johnson had no report this evening.

Public Works

No report was given in Trustee Reed’s absence.

Trustee Nylen added a quick reminder of the Autism Awareness event, this Saturday, sponsored by the police department.

Trustee De Young thanked Ms. Huisman for all of the great press our July 4th celebration received from Channels 7 and 5.

There being no additional business to come before the President and Board of Trustees, Trustee Nylen moved that this meeting adjourn. Trustee Perkins seconded the motion. Ayes all on the roll. Meeting adjourned. Next regular meeting of the President and the Board of Trustees will be held on Tuesday, August 12, 2025, at 8:00 PM, in the Council Room of the Municipal Building, County of Cook, South Holland, Illinois.

Sallie D. Penman, Clerk

Approved by:

President