

MINUTES OF THE MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SOUTH HOLLAND, ILLINOIS, COUNTY OF COOK
HELD ON October 14, 2025, 7:00 P.M.

Administrative Staff Present: Mr. Shawn Staples, Police Chief; Mr. Chris Lareau, Deputy Police Chief; Mr. Ed Stewart, Director Recreational Services; Mr. Travis Bandstra, Director Community Development; Mr. Tim Lapp, Village Attorney; Mr. John Hilsen, Village Engineer; Mr. J Wynsma, Village Administrator; Ms. Pat Mahon, Deputy Village Administrator; Mr. Dillion Herman, Village Treasurer and Mr. Will Neibert, Assistant to Village Administrator

Absent: Mr. Brian Kolosh, Fire Chief; Mr. Michael Cramer, Director Public Works; Ms. Julia Huisman, Director of Communications

President De Graff called the meeting to order, and Clerk Penman called the roll.

Present: Trustees Larry De Young, Vickie Perkins, Cindy Nylén, John Russell, Andrew Johnson and Prince Reed

Evangelist Betty Wilson of Breaking of Bread Fellowship Ministry opened our meeting with a prayer. President De Graff thanked Evangelist Wilson.

Special Presentation

President De Graff introduced Sergeant McGeever and asked for a motion to appoint him to the rank of Lieutenant. Trustee Johnson moved to approve the appointment. Trustee Reed second the motion.

Roll Call: Ayes: Trustees Johnson, Reed, De Young, Perkins, Nylén and Russell

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Minutes

Trustee Nylén moved that the reading of the **Minutes of the September 9, 2025**, meeting be dispensed with, copies thereof having been distributed to each trustee, and the **Minutes** as presented be approved. Trustee Perkins seconded the motion.

Roll Call: Ayes: Trustees Nylén, Perkins, De Young, Russell, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Resident Comments

There were no residents with questions or comments this evening.

Engineer's Report

Mr. Hilsen had one item this evening, **Resolution 2506-026 Authorizing Community Development Block Grant Subrecipient Agreement ("CDBG")**. The Village was awarded \$254,000 for roadway resurfacing and maintenance as part of the 2025 CDBG Grant Application. The funds will be utilized for roadway improvements for portions of School Street from 160th Pl to Riverview Dr, 160th Pl from South Park Ave to School St. Parkside Ave from 160th Pl to Riverview Dr and Riverview Dr from School St to Dead End. Trustee Reed to approve the **Resolution** as presented. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Reed, Johnson, De Young, Perkins, Nylén and Russell

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Attorney's Report

Mr. Lapp presented a **Consent Agenda** containing eleven items:

- a. Resolution Authorizing ROW Agreement – Surf Internet
- b. Resolution Authorizing IGA for Southland Communications Systems (911 Center)
- c. Ordinance 2025-39: Granting Conditional Use Permit – Roman Auto Works at 16971 Vincennes Avenue
- d. Ordinance 2025-41: Granting Conditional Use Permit – Travel Lodge at 17301 Halsted Street
- e. Ordinance #2025-42: Granting Conditional Use Permit – Econo Lodge at 17301 Halsted Street
- f. Ordinance #2025-40: Granting Conditional Use Permit – KB Properties at 924 E 162nd Street
- g. Resolution Authorizing Class 8 Renewal – 16269 Van Dam Road
- h. Resolution Authorizing Class 8 Renewal – 16102 South Park Avenue
- i. Resolution Authorizing Class 8 Renewal – 911 E. 162nd Street
- j. Resolution Authorizing Class 8 Renewal – 16101-16137 LaSalle Street
- k. Resolution Authorizing Class 8 Renewal – 16940 Vincennes Road

President De Graff asked the Trustees if there were any items, they wish to have removed from the Consent Agenda, if not, is there a motion to approve. Trustee Johnson moved to approve the **Consent Agenda** as presented. Trustee Reed seconded the motion.

Roll Call: Ayes: Trustees Johnson, Reed, De Young, Perkins, Nylen and Russell

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Community Development

Trustee DeYoung shared that we had 154 building permits last month, with a valuation of just over \$2,400,000. Included in this month's permits was a multi-million-dollar project by Stevenson Crane, and signage for the new owner of Meekhof Tire.

Parks and Recreation

Trustee Perkins shared that invited our **October Senior Luncheon** is on Friday, October 17 at 12pm. Invite your friends and get ready for an afternoon of food, fun, and fellowship. Registration is required.

On Thursday October 23, Recreational Services will host our annual **Harvest Fest** at 630pm for children 3 to 12 years of age at the Community Center. The event will feature a costume contest, candy bags, a dance party, craft projects and pumpkin decorating. This event is for South Holland residents only. Registration is required.

Veterans are invited to **South Holland's Military Tribute**, which takes place November 5 at 10:30am at the Community Center. This is a special luncheon and ceremony honoring the brave men and women who have served our country. Veterans can register for the event at southholland.org or at the Community Center. Registration closes October 23.

Community Life

Trustee Nylen had no report this evening.

Finance

Trustee Russell moved for **Approval of payments of vouchers as listed on Register Nos. 219, 220, 221 and 222 for a total of \$5,559,338.01** covering day-to-day operations, vendor payments and payroll. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Russell, Johnson, De Young, Perkins, Nylen and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Public Safety

Trustee Johnson shared that the **Police Department** would like to formally announce several key personnel changes within the South Holland Police Department. These changes are part of our ongoing efforts to strengthen our leadership team and enhance the overall effectiveness of departmental operations.

As we heard earlier, our newest Lieutenant, Lieutenant McGeever, has been assigned to the Detective Division, where his investigative experience and commitment to justice will be of great value.

Next, Lieutenant Dan Zeller had been re-assigned to the position of Administrative Lieutenant. He brings a wealth of knowledge and institutional experience, which will greatly benefit the administrative operations of the department as they continue to modernize and streamline internal processes.

Finally, Administrative Sergeant Megan Norris has been re-assigned to Patrol Sergeant. She has been a reliable and effective leader in police administration, and her transition to patrol will further strengthen frontline supervision and support for our patrol officers.

These changes reflect our ongoing commitment to the professional development of our staff, operational efficiency, and providing the highest level of service to the residents of South Holland.

The Fire Department is proud to partner with The National Fire Protection Association to promote the theme for the is year's Fire Prevention Week: "Charge into Fire Safety: Lithium-Ion Batteries in Your Home". Lithium-ion batteries power many of the devices we use every day, from phones and laptops to e-bikes and tools. But the wrong move with one of these batteries could spark a fire. We're encouraging the community to make smart choices when buying, charging, using and recycling lithium-ion batteries. Some safety tips include use manufacturer-approved charges, never charge batteries on your bed or couch, keep batteries away from extreme heat, stop using a battery if it shows signs of damage, and recycle batteries properly – don't throw them in the trash. Let's work together to keep our homes and families safe. Residents can learn more at www.fpw.org.

Public Works

Trustee Reed had no report this evening.

There being no additional business to come before the President and Board of Trustees, Trustee Russell moved that this meeting adjourn. Trustee Johnson seconded the motion. Ayes all on the roll. Meeting adjourned. Next regular meeting of the President and the Board of Trustees will be held on Tuesday, November 4, 2025, at 8:00 PM, in the Council Room of the Municipal Building, County of Cook, South Holland, Illinois.

Sallie D. Penman, Clerk

Approved by:

President