

MINUTES OF THE MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SOUTH HOLLAND, ILLINOIS, COUNTY OF COOK
HELD ON December 9, 2025, 7:00 P.M.

Administrative Staff Present: Mr. Shawn Staples, Police Chief; Mr. Brian Kolosh, Fire Chief; Mr. Ed Stewart, Director Recreational Services; Mr. Travis Bandstra, Director Community Development; Mr. Michael Cramer, Director Public Works; Mr. Tim Lapp, Village Attorney; Mr. John Hilsen, Village Engineer; Mr. J Wynsma, Village Administrator; Ms. Pat Mahon, Deputy Village Administrator; Mr. Dillion Herman, Village Treasurer; Ms. Julia Huisman, Director of Communications

Absent: Mr. Will Neibert, Assistant to Village Administrator

President De Graff called the meeting to order, and Clerk Penman called the roll.

Present: Trustees Larry De Young, Vickie Perkins, Cindy Nylen and Andrew Johnson

Absent with Notice: Trustees John Russel and Prince Reed

Pastor Phil Tarver of United Faith Center Ministries opened our meeting with a prayer. President De Graff thanked Pastor Tarver.

Minutes

Trustee Nylen moved that the reading of the **Minutes of the November 4, 2025**, meeting be dispensed with, copies thereof having been distributed to each trustee, and the **Minutes** as presented be approved. Trustee De Young seconded the motion.

Roll Call: Ayes: Trustees Nylen, De Young, Perkins and Johnson

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Resident Comments

A resident expressed concerns with how the snowplows seem to leave more snow in front of her driveway than it does her neighbors. She shared pictures. President De Graff asked her to leave the pictures with us and will discuss this in more detail after this meeting, to see what can be done.

A resident from the north end of State St. expressed concerns with how children from his area are required to attend a school in Dolton rather than South Holland. He wanted to know what he needed to do to get the school district attendance area redrawn. President DeGraff explained that we don't have jurisdiction over the school districts and that he would need to work with the school districts and state legislature to address the possibility of having the attendance area redrawn.

Engineer's Report

Mr. Hilsen had one item this evening, **Award of Contract for Town Center Parking Lot**, to be constructed with Bond Funds. The Village had requested pricing based on two different Construction Schedules. Contract A requires the entire packet to be substantially completed by June of 2026. Contract B requires the project to be stage constructed, with an interim completion date of June of 2026 and the balance of the project completed by June 2027. Due to the staged construction of Contract B, we have allowed contractors to provide alternate pricing for work in he 2027 construction season. We have reviewed the bids and find them to be as follows:

Contract A	As Read	As Mathematically Corrected
Gallaher Asphalt Corp (Thornton, IL)	\$4,194,017.05	
McGill Construction LLC (Frankfort, IL)	\$4,732,027.74	\$4,716,472.20
Contract B	As Read	As Mathematically Corrected
Gallaher Asphalt Corp (Thornton, IL)	\$4,349,954.20	
McGill Construction LLC (Frankfort, IL)	\$4,951,257.61	\$4,944,885.75
Engineer's Estimate Contract A		\$3,403,834.50

We have reviewed the bids and found mathematical errors in McGill Construction LLC's Contract A and B summation totals. Therefore, we have held the unit prices and corrected the totals. These mathematical corrections did not impact the low bid for the project. The bids were found to be correct and in order. Therefore, we recommend that the Village award Contract A to the lowest responsive bidder, Gallagher Asphalt Corporation of Thornton, IL in the amount of Four Million, One Hundred Ninety-Four Thousand, Seventeen Dollars and Five Cents (\$4,194,017.05). Trustee Nylen moved to approve **Contract A** as presented. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Nylen, Johnson, De Young and Perkins

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Attorney’s Report

Mr. Lapp presented a **Consent Agenda** containing fifteen items:

- a. Ordinance 2025-47 - Declaring Certain Property as Surplus
- b. Ordinance 2025-48: Conditional Use – RPG Diesel Repairs Pro LLC – 17063 Westview Avenue
- c. Ordinance 2025-49: Conditional Use – Beyond Boundaries Without Measures – 16234 Prince Drive
- d. Ordinance 2025-50: Conditional Use – Kiswani Freight Inc – 555 West Taft Drive
- e. Ordinance 2025-51: Zoning Map Amendment – W. 168th Street
- f. Ordinance 2025-52 : Planned Unit Development – Quik Trip Corp – 16145 State Street
- g. Annual Levy Ordinance
- h. Annual Tax Abatement Resolutions (2)
- i. Resolution Authorizing Alltech Traffic Enforcement Agreement
- j. Resolution Authorizing Class 8 Renewal - 17100 South Park Avenue
- k. Resolution Authorizing Class 6b Renewal - 16120 Vincennes Ave
- l. Resolution Approving Solar Power Agreement for Family Athletic Center
- m. Resolution Authorizing Water Meter Replacements - Core & Main LLP
- n. Resolution Authorizing Intergovernmental Agreement – Cook County Health Inspections
- o. Resolution Adopting the Calumet Triangle Area Study Plan

President De Graff asked the Trustees if there were any items, they wish to have removed from the Consent Agenda, if not, is there a motion to approve. Trustee De Young moved to approve the **Consent Agenda** as presented. Trustee Perkins seconded the motion.

Trustee De Young acknowledged the representatives from both Kiswani Freight Inc. and Ouik Trip Corp. and thanked them for choosing to continue doing business in South Holland.

Ms. Kristi De Laurentiis provided a brief review of the Calumet Triangle Area Study, which included South Holland, Calumet City and Lansing. This 18-month study provides a roadmap for future infrastructure investments such as transportation and recreation type activities. The study was done in conjunction with South Suburban Mayor’s and Manager’s Association (SSMMA) and IDOT.

Roll Call: Ayes: Trustees De Young, Perkins, Nylen and Johnson

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Community Development

Trustee DeYoung shared that we had 73 building permits last month, with a valuation of more than \$1,400,000. Included in this month’s permits was a \$152,000 remodel for M & J at 126 W 154th St; \$118,000 fencing and miscellaneous projects for Stevenson Crane at 1545 E 168th St.

Parks and Recreation

Trustee Perkins had no report this evening.

Community Life

Trustee Nylen shared that **Veterans Memorial Park** is lit up for the entire holiday season. Stop by the park between now and January 5 to view the spectacular **light display**, which was installed by our own Public Works department.

Save the date for the annual **Martin Luther King Tribute**, which will be held on January 17, 10am, at Spirit of God Fellowship. This event features music, performing arts, and a powerful message. Light refreshments will be served following the service.

Finance

In Russell’s absence, Trustee Johnson moved for **Approval of payments of vouchers as listed on Registers #224, 225, 226, and 227 for a total of \$5,897,975.87** covering day-to-day operations, vendor payments and payroll. Trustee Nylen seconded the motion.

Roll Call: Ayes: Trustees Johnson, Nylen, De Young and Perkins

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Public Safety

Trustee Johnson shared that the Police Department would like to remind residents that during snow events, vehicles should not be parked on village streets once snowfall begins and snow reaches more than 2 inches in depth. These restrictions stay in place while the snow is falling and for several hours after it stops and will continue as long as snow removal operations are underway. Keeping vehicles off the street during these times allows our Public Works crews to plow safely and efficiently. We appreciate everyone’s cooperation in helping keep our roadways clear and safe during winter weather.

Public Works

No report was given in Trustee Reed's absence.

As this is the last board meeting for the calendar year, President De Graff shared brief remarks, stating that this has been a very productive year. To our leadership team, department heads, Mr. Lapp and Mr. Hilsen, on behalf of the Board, thank you all for the great work, which will be the springboard for an even more exciting year in 2026.

There being no additional business to come before the President and Board of Trustees, Trustee Nysten moved that this meeting adjourn. Trustee Perkins seconded the motion. Ayes all on the roll. Meeting adjourned. Next regular meeting of the President and the Board of Trustees will be held on Tuesday, January 13, 2026, at 8:00 PM, in the Council Room of the Municipal Building, County of Cook, South Holland, Illinois.

Sallie D. Penman, Clerk

Approved by:

President